METAFOODX / OPERATOR WORKSHEET

Seven-day food waste review

A checkpoint alongside the existing audit log; not a complete or representative baseline.

Kitchen / station / owner / week start and end / menu cycle

Measured stream / lb or kg / exclusions / definition of a cover

Keep prep waste, unserved food and plate waste separate. Record destinations separately from generation. Reuse this sheet for additional weeks and menu cycles before drawing a baseline conclusion.

Day / date	Covers	Waste weight	Valid / expected events

Totals: matched covers / waste weight / valid events / expected events

Waste per cover = total weight / matched covers, not the average of daily rates. Capture completeness = valid / expected events in an observed sample. If covers or expected events are zero or unknown, mark the rate not applicable.

Do not treat an unrecorded shift as zero waste. Explain closures, missed bins and unusual events on page 2. Continue the existing audit log for item-level records.

Turn the checkpoint into one decision

Use comparable services and keep measurement gaps visible.

Missing shifts / missed events / tare checks / corrections / unusual demand

Highest-priority item / weight / cause hypothesis / source log records

One operational change / owner / start date / next review date

Service safeguards: run-outs / substitutions / feedback / staff effort

Comparison period / same stream and unit / menu mix / covers / coverage

Hypothetical: 30 lb across 500 covers = 0.06 lb/cover; 24 lb across 400 covers is also 0.06. Total weight fell 20%, but the per-cover rate did not improve. More complete capture can raise recorded waste without an operational deterioration.

Decision: extend measurement / change plan / maintain; reason and reviewer

Recorded waste value is not verified purchasing savings. Bring the source log, this review and unresolved coverage gaps to a one-station pilot discussion.